

# Ordering tickets

## I want to order admission tickets. How do I proceed?

How to purchase your tickets in the Messe Ticket Service Online Shop

**Booking step 1: Select the trade fair or event** Select the required trade fair or event.

**Booking step 2: Select the tickets** Select "Purchase admission tickets".

**Booking step 3: Specify number of tickets** Enter the required number of tickets. If specified, choose whether you want to use public transport. Using the "Shopping card" function, place the admission tickets in the shopping cart.

**Booking step 4: Customer data** Select the button "PROCEED TO CHECKOUT" and then enter your customer data. Before clicking the button "NEXT", you must acknowledge the General Terms and Conditions (AGB) and the Data Protection Declaration.

**Booking step 5: Registration** Please enter the form of address and the forename and surname of the ticket user. If an admission ticket is selected with VVS, the date of birth of the public transport user and the travel date must be entered along with the full name. The VVS ticket is only valid on the specified travel date. Click "Next" to make payment.

**Booking step 6: Payment** Please select the payment method and click "MAKE PAYMENT". Your order is then completed!

**Invoice and ticket for self-printing and by e-mail** You can print out your admission ticket(s) directly. The admission tickets will also be sent to the specified e-mail address within a few minutes, but at the latest within 24 hours

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